

# systemsrock

simple ways to organize your business so you can get your life back

## Delegation Resource Guide

### Students

- <http://internships.com/>
- <http://college.monster.com/>
- <http://www.urbaninterns.com/>
- College job boards

### Professional Sites

- <https://www.odesk.com/>
- <https://www.elance.com/>

Important: Don't rush into making your choice. Ask for a face-to-face meeting (e.g. via Skype) with top candidates. Check references and portfolio (if applicable). Limit the number of hours they can work for you until they've proven themselves.

### Sites For Recruiters, that may be used by individuals

- <http://www.bullhornreach.com/content/products/personal> (allows you to leverage your social media connections)
- <http://www.ziprecruiter.com/post-a-job> (2 free job posts a month)
- <http://www.indeed.com/> (allows searches by geographical location. Side note: at the moment this site is the #1 Job Aggregator—ZipRecruiter posts to Indeed)

Important: when posting to these sites, refresh job posts every 4 days so they stay listed as new. When you believe you have at least 6-10 potential candidates for a job, take the job post down.

### Small \$5 Projects

- <http://fiverr.com/>

### General Sites

- <http://hiremymom.com/>
- <http://www.va4hire.com/>
- <http://va4u.com/>

### VA Search Done for You

- <http://www.virtualstafffinder.com/>
- <http://zirtual.com/>

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## Professional VAs

- <http://www.hireyourvirtualassistant.com/>
- <http://zenplicitynow.com/>
- <http://ezyva.com/>
- <http://www.va-4-hire.com/>
- <http://www.patromain.com/>

## Graphic Designers on a Given Budget

- <http://99designs.com/>